

# EXHIBITOR PROSPECTUS



**Join us in New York!**

## **General Information**

**Echo/Imaging New York  
August 12-14, 2024**

New York Marriott Marquis  
1535 Broadway  
New York, NY 10036

## Hotel

New York Marriott Marquis

Reservations will be taken following this date based on space and rate availability. A special rate of **\$329 run of house** have been negotiated for our group. Please call reservations at 877-303-0104 or 212-398-1900 or 212-398-1900 and identify yourself as a participant of the **Mayo Clinic** course when making your reservation.4

On-line Reservations: <https://book.passkey.com/e/50739746>

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## Transportation

The hotel is approximately 45 minutes from the La Guardia Airport.

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## Exhibit Location

All sessions will be held at the New York Marriott Marquis in Times Square. The main meeting room will be the Westside Ballroom Salons 1-4 on the 5<sup>th</sup> Floor. Exhibits will be held in the Juilliard Complex. Main visitations will be during each continental breakfast and refreshment breaks to be held in the exhibit area.

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## Exhibit Fee Includes

- 8' x 10' Carpeted Exhibit Space
  - 6' Table and Chair(s)
  - Exhibitor Badge(s)
  - Acknowledgement at Conference and in On-line Syllabus
  - Food Functions
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## Installation and Dismantling

Installation will be Sunday, August 11 between 4-6 p.m.

Dismantling will be Wednesday, August 14 after 9:40 a.m.

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## Shipments

- Do not ship more than **3 days** prior to the program.
- **Number the boxes** "1 of 6", "2 of 6", etc.

### Shipping Address:

New York Marriott Marquis

ATT: Rebecca Stolcz/**YOUR NAME & COMPANY**/Echo Exhibit August 12-14

1535 Broadway

New York, NY 10036

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## Exhibit Schedule

**Meeting Coordinator:** Ms. Sheila Fick/Cell: 507-261-8178  
E-mail: [fick.sheila@mayo.edu](mailto:fick.sheila@mayo.edu)

**The exhibits/breaks will be in the Juilliard Complex as follows:**

Sunday, August 11	4:00-6:00 p.m.	<i>Exhibit Set-Up</i>
Monday, August 12	6:30-7:15 a.m.	Continental Breakfast
	9:40-10:00 a.m.	Refreshment Break
	3:10-3:30 p.m.	Refreshment Break
	6:00-7:00 p.m.	Welcome Reception – All Invited
Tuesday, August 13	6:30-7:00 a.m.	Continental Breakfast
	9:50-10:20 a.m.	Refreshment Break
	3:40-4:00 p.m.	Refreshment Break
Wednesday, August 14	6:30-7:00 a.m.	Continental Breakfast
	9:20-9:40 a.m.	Refreshment Break <i>(Tear down after this)</i>

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**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Please list those who will be at the exhibit booth from your company:**

- #1
- #2
- #3
- #4

**Submit To: Mayo Clinic**  
**E-mail: [fick.sheila@mayo.edu](mailto:fick.sheila@mayo.edu)**

Please join us next year in New York – Dates TBD!